

Tuition Benefits Application

Program Year: April 1, 2024, to March 31, 2025

Eligibility: Current CSEA-represented NYS employees in bargaining units ASU/02, OSU/03, ISU/04, and DMNA/47 who received a NYS paycheck at the time of application are eligible to apply.

APPLICANT INFORMATION

Please provide one of the following:

NYS Employee ID Number (check your NYS paystub): _____

CSEA ID Number (check your member card): _____

Important updates will be sent using the contact information you provide below.

Name: _____ Email Address: _____

Mailing Address (including city, state, zip): _____

Phone Number: _____ Work Home Cell

Employer (NYS Agency Name): _____ Date of Application: _____

Check this box if you require a reasonable accommodation due to a disability.

STANDARD TUITION BENEFITS

Standard Benefits - You may apply for up to two standard benefits during the program year.

Standard Tuition Benefit 1

Name of Provider: _____

Program/Area of Study: _____

Payment Method:

Voucher (Pre-pay course tuition to a provider)

Reimbursement (Reclaim tuition payment)

Course Type: Credit Non-Credit

Standard Tuition Benefit 2

Name of Provider: _____

Program/Area of Study: _____

Payment Method:

Voucher (Pre-pay course tuition to a provider)

Reimbursement (Reclaim tuition payment)

Course Type: Credit Non-Credit

Do not send payment/documentation at this time.

TARGETED TUITION BENEFITS (Eligible Individuals Only)

In addition to your standard tuition benefits, you may be eligible for up to two targeted tuition benefits. A member of our advisement team will need to verify your eligibility before granting your additional benefits. If you are eligible, select the program(s) for which you are applying:

Adult Education Basics CDL HVAC Information Technology Nursing Welding

Targeted Tuition Benefit 1

Name of Provider: _____

Program/Area of Study: _____

Payment Method:

Voucher (Pre-pay course tuition to a provider)

Reimbursement (Reclaim tuition payment)

Course Type: Credit Non-Credit

Targeted Tuition Benefit 2

Name of Provider: _____

Program/Area of Study: _____

Payment Method:

Voucher (Pre-pay course tuition to a provider)

Reimbursement (Reclaim tuition payment)

Course Type: Credit Non-Credit

AUTHORIZATION AND AGREEMENT

By checking this box, I agree that all information provided is accurate and authorize the release of final grades and course information to the Partnership.

SUBMISSION INSTRUCTIONS

You may complete and return the application via email, fax, mail, or phone using the information below.

NYS & CSEA Partnership,
Corporate Plaza East – Suite 502,
240 Washington Ave. Ext.
Albany, NY 12203

Phone: (800) 253-4332 Option 1
Email: tuitionapplications@nyscseapartnership.org
Fax: (518) 486-1989