

How to Access Partnership Recorded Webinars in SLMS

Note: The Partnership does not offer every webinar class each each Skills for Success semester. However, all of our webinar classes have recordings in the SLMS system. If a person views the entire webinar, they receive credit for the class, as if they attended the live webinar. A person does not need to have a Partnership Online Learning (EKB) License to access the recorded webinars in SLMS. While live webinar classes may have required homework assignments, recorded webinars do not have this requirement.

1. Log into SLMS.
2. Determine the name of the recorded webinar you wish to enroll in.
3. Choose **Find Learning**.
4. Type in the name of the webinar in the Search by Keyword box, and press Enter to search.

Note: Recorded webinars have the same name as the live webinar class but have the description “Self instruction” in the Type column. Live webinars will show “Webcast/webinar” in the Type column.

The screenshot shows the 'Find Learning' page in the SLMS system. The search term 'avoiding common grammar mistakes' has been entered. The search results table is as follows:

| Class Code | Type | Duration | Start Date | Location | Price |
|--------------|-------------------|----------|------------|------------|--------|
| P_OE_R7_5265 | *Webcast/webinar | 1 Hrs | 11/03/2021 | Albany, NY | Enroll |
| P_PRR_ACPGM | *Self Instruction | 1 Hrs | 03/22/2021 | None | Enroll |

5. Scroll to locate the webinar you are interested in.
6. Click on the **Enroll** button by the name of the recorded webinar.
7. Click on the **Submit Enrollment** button.
8. If you wish to view the recording now, click on the **Launch** link.
9. If you wish to view the recording later, click on **My Learning** on the SLMS home page and click on the blue Launch arrow next to the name of the recorded webinar class to start it.